

Susquehanna Township Board of Supervisor
Regular Meeting Minutes
November 5, 2025

Lynn Hill called the meeting of the Susquehanna Township Board of Supervisors to order at 7:00pm.

In attendance were Supervisors, Lynn Hill, Mike Steinbacher, and George Berninger. Secretary/Treasurer, Sherry Kurtz was also present. Mike Rachael, Morgan and Sebastian Brinser, Janet Linderman, and Richard Mosier were residents present.

Sealed Bids to be Opened - First item on the agenda is the opening of the sealed bids for the Salt Spreader and the Tar Buggy. Mike began with opening the first sealed bid from Ken's Lawn Care for \$716.32 and then a second sealed bid from Mosier Lawn & Snow Removal in the amount of \$995.99. Lynn awarded the Salt Spreader to Richard Mosier, Mosier Lawn & Snow Removal.

Next was a sealed bid for the Tar Buggy, it was from Galen Lucas in the amount of \$25.00. Lynn awarded the Tar Buggy to Galen Lucas for \$25.00.

Lynn asked for a motion for the meeting minutes from October.

Minutes from the October 1, 2025 regular meeting minutes were reviewed and approved.

Berninger – Motion
Steinbacher – Second
Approved 3-0

The Treasurer's Report was presented by Sherry Kurtz

Financial Review: October Bank Statement 2025

Receipts	General Fund	\$ 9,733.50
Interest	General Fund	\$ 234.95
Expenditures	General Fund	<u>\$ 17,124.60</u>
Statement Balance	As of 10/31/2025	\$186,394.88
General Fund Register Balance 10/31/2025		\$173,850.11

Hill – Motion
Steinbacher – Second
Approved 3-0

Lynn asked for a motion to pay the bills as presented.

Steinbacher – Motion
Berninger – Second
Approved 3-0

Chairman's Report – Lynn Hill

There have been issues with our zoning officers. The second one has just resigned so Kyle Kehoe is taking over for the Township, Lynn is very happy with the response we are getting right now. If it doesn't work out with him this time then we will be looking for another firm. There has been more communication and reports then we have received before.

Lynn went over the 2026 meeting schedule, regular meetings are the 1st Wednesday at 7pm, Quarterly work sessions are scheduled 3rd Wednesday of those months at 4:30pm. And the 2026 Reorganizational meeting is January 5, 2026 at 4:30pm followed by the regular January meeting.

Road Master - Mike Steinbacher

They are working the Valley Rd put in a pipe where it was starting to collapse. They will be going up at the other end at Lee's and look at that issue and the supervisors will look at yet another pipe on Saturday and decide, from what they see, how to proceed with that job. Mike will get the firetruck and flush it and see what is that issue.

Harold had a pipe buried just off the road on his property where the water was running off his property into this ditch all the way to the culvert pipe. Harold did that himself.

Salt came in and all the trucks are ready to go.

Park Chairman – George Berninger

Taylor, Anatasia, and Jaxon (7 Years Old) Koser offered to volunteer putting up a book box. Mini Library, bring a book, take a book. Mostly kids books. They supplied the box and the park crew installed it under the small pavilion at the playground and they had a little ceremony and ribbon cutting. They took pictures and filled the box with books and it is ready to go. George has more books to restock the box if it gets low. George said they deserve a lot of credit for helping out the community. Lynn did say a letter will be going out to the Kosers.

We will be revising our pavilion rental refund policy, if you reserve/rent it and do not show up there will be no refund.

Old Business

Letters to go out to the planning commission and zoning hearing board members.

New Business

Lynn is making a motion to approve the proposed 2026 budget and approve advertising for review. Steinbacher seconded.

Hill– Motion

Steinbacher – Second

Approved 3-0

Fire Company Report – Steinbacher

September -There were 9 calls for service: Medical Emergencies – 5, Motor Vehicle Accidents – 2, Brush Fire – 1, Traffic Control - 1

They did training including Water Rescue, Legal Aspects of the Fire Service, and Hydrants & Handlines.

The marksman Bash and Cornhole Tournament was a success.

October – There were 16 calls for service: Medical Emergencies – 6, Left Assist – 3, Mutual Aid House Fire – 2, Brush Fire – 1, Landfill Fire – 1, Motor Vehicle Accident – 1, Tree Down – 1, Fire Police – 1

Training included ESO Reporting Systems Training, 3 Members Enrolled in EMT, Fire Prevention at Central Elementary, and Trunk or Treat at the VFW

Real Estate Transfers: There was no transfer report this month.

Previous Owner:

Parcel#

New Owner:

Zoning – Lynn Hill

86 Sherwood Ln – email - Floodplain determination and development requirements for placing structure in floodplain

902 West Village Dr - review zoning app for ag building

2211 State Route 654 - phone with Susan Carson re permitted uses and ZHB determinations for Carriage House Creamery

Public Input

Janet asked for a brief description of what is going on at the Creamery. Lynn explained a little.

Executive Session

There will be no executive session.

Adjournment

Lynn asked for a motion to adjourn the regular meeting.

Steinbacher – Motion

Berninger – Second

Approved 3-0

Lynn adjourned the meeting.

Submitted by

Sherry Kurtz