

**Susquehanna Township Board of Supervisor
Reorganizational Meeting
January 6, 2025**

The Reorganizational meeting was called to Order by Lynn Hill at 5:00PM

Those Present: Supervisors Lynn Hill, Mike Steinbacher, and George Berninger. Sherry Kurtz and there were 2 residents present, Janet Linderman and Jim Pfleegor

Appointment of **Temporary** Chairman was made by Mike for Lynn Hill, seconded by George.

Appointment of **Temporary** Secretary was made by Lynn for Sherry Kurtz, seconded by Mike.

A **nomination** for Chairman was made by George for Lynn Hill.

A motion was made by George to **elect the Chairman** as Lynn Hill, seconded by Mike. Motion carries.

A **nomination** for Vice Chairman was made by Lynn for Mike Steinbacher.

A motion was made by Lynn to **elect the Vice Chairman** as Mike, seconded by George.

Motion carries.

A **nomination** for Roadmaster was made by Lynn for Mike Steinbacher.

A motion was made by Lynn to **elect the Roadmaster** as Mike Steinbacher, seconded by George. Motion carries.

A **nomination** for **Park Chairman** was made by Lynn for George.

A motion was made by Lynn to **elect the Park Chairman** as George Berninger, seconded by Mike Steinbacher. Motion carries.

A motion was made by Lynn to **appoint Kurtz as Secretary/Treasurer** at a salary rate of \$15,887.00/per year as budgeted. Seconded by George. Motion carries.

Lynn **established office hours** as Wednesdays from 2pm-6pm.

Lynn **appointed the Zoning Officer as Light Heigel & Associates** and their rates will be be \$83.00/Hr. Mike seconded.

Lynn also said we will retain **Light Heigel & Associates as Property Maintenance Code Enforcement Officers** and their rates will be \$83.00/Hr, George seconded.

Lynn made a motion to **appoint the Vacancy Board Chairman** as Michael Rachael, Mike Steinbacher seconded. Motion carries.

Lynn made a motion to **set the tax commission** rate as 6% plus mileage (mileage set by the IRS), George seconded. Motion carries.

Lynn appointed the **Road Crew as Rob Steppe and Mark Steinbacher**

Lynn stated that they will set the **Part Time Maintenance Hourly wage** at **Maint A** \$15.50 and **Maint B** \$19.54. Mike seconded. Motion carries.

Lynn made a motion to **set the Supervisor Compensation** at \$1800.00 annually. George seconded.

Lynn made a motion to **set the Amount of Treasurer's Bond** at \$400,000.00. Mike seconded. Motion carries.

Lynn made a motion to **appoint Legal Counsel, our Solicitor**, as the **Drier Law Firm** with **Marc Drier** and **Dance Drier** as our solicitors. George seconded Motion carries.

Lynn made a motion to retain the **Depository for Township Funds** as Jersey Shore State Bank and Luzerne Bank. Mike seconded.

Lynn made a motion to **establish the 2025 Regular Meeting Schedule** as the **1st Wednesday of the month** at **7PM** at the Municipal Bldg. Dates are as follows:

Feb 5, Mar 5, April 2, May 7, June 4, July 2, Aug 6, Sept 3, Oct 1, Nov 5, Dec 3

Lynn made a motion to **establish Work Session dates for 2025** they are as follows:

April 16, July 16, October 15 (Budget Work Session) at 5PM. Mike seconded.

Lynn made a motion to **establish the 2020 Planning Commission Meeting schedule** as the 3rd Tuesday of the Month on an as needed basis. George seconded.

Lynn named the Planning Commission members:

Harold Smith – Chairman

Mark Steinbacher

Dorothy Steppe – Secretary

Robert Rishcoff

Paul Markle

Michael Steinbacher

George made a motion to approve the planning commission and Mike seconded.

Zoning Hearing Board meetings will always be “as needed” and advertised. Lynn made the motion and Mike seconded.

Lynn made a motion and named the Zoning Hearing Board Members:

Alan Woleslagel

Irvin Henninger

Edwon Stroble, Jr.

George seconded.

Lynn **appointed Jim Pfleegor** as our **EMA/Fire Chief**, Mike seconded.

Lynn made a motion to **appoint the Sewage Enforcement Officer** as Lonnie Ohnmeiss and alternates Jami Nolan at SEO Services, with a slight increase to the fee schedule, George seconded.

Lynn made a motion to **appoint Mike Steinbacher as the state convention delegate**, George seconded.

Lynn made a motion to **set the Mileage Reimbursement Rate \$.70** to that of the IRS Approved Rate for 2025. Mike seconded.

Lynn established the **Park Rental** as \$60.00 per rental. Mike seconded.

Lynn asks for any public comments, hearing none, Lynn asked for a motion for **adjournment of the reorganizational meeting**. George seconded.

Lynn adjourned the reorganizational meeting at 5:15pm.

Submitted by

Sherry Kurtz