

SUSQUEHANNA TOWNSHIP

LYCOMING COUNTY, PENNSYLVANIA
91 E. VILLAGE DR. WILLIAMSPORT, PA 17702
PHONE: (570) 322-6827
ZONING OFFICER (717) 821-5422

TOWNSHIP USE ONLY	
Permit # _____	
Date Issued ____/____/____	
Fees \$ _____ Pd. _____	
_____ Zoning Officer	

Application for Zoning Permit

All information must be printed and legible for permit acceptance.

General Information:

Property Address: _____

City _____ State _____ Zip _____

Tax Parcel ID No. _____ Zoning District: _____

Property Owner Name: _____

Daytime Phone: (____) _____ - _____ Email Address _____

Address: _____ City _____ State _____ Zip _____

Applicant (If other than the owner): _____

Address: _____ City _____ State _____ Zip _____

Daytime Phone: (____) _____ - _____ Email Address _____

Purpose of Permit Request:

- Attached Garage/Carport
 Detached Garage/Carport
 Home Occupation*
 Porches/Deck – covered/uncovered
 Fence
 Addition to existing structure
 Swimming Pool (above ground In-ground w/ a capacity of greater than 24" in water depth)
 Accessory Structure – Specify: _____
 New Single Family Dwelling
 New Semi-Detached/Duplex
 New Townhouse
 New Commercial Building
 Change of Use
 Sign
 Other - Specify: _____

Total Value of Construction: \$ _____ Permit Fee \$ _____

Brief Description of Project: _____

OVER

Lot & Building Information:

Current use of the property: ___ Residential ___ Commercial ___ Agricultural ___ Industrial

Proposed Building Size: _____ (Sq. Ft.) Proposed Height: _____ Dimensions: _____ X _____

Proposed Setbacks: (Location of the proposed structure from the lot lines indicated in feet)

Front Yard _____ Left Side Yard _____ Right Side Yard _____ Rear Yard _____

Lot Width: _____ Lot Depth: _____ Total Lot Area: (Sq. Ft.) _____

Corner Lot? ___ Yes ___ No

Coverage: (Includes All Buildings) Existing Lot Coverage: _____ (Sq. Ft.) _____ % of Lot Area

Proposed Lot Coverage: _____ (Sq. Ft.) _____ % of Lot Area (Sq. Ft.)

Are there any easements or deed restrictions on your property? _____

(Please provide copy of Deed if possible)

Are there any environmentally sensitive features located on the property (Wetlands/swales/floodplain) ?

___ Yes ___ No (If yes, please explain) _____

Additional Features (For new residential or commercial structures)

Sewage Disposal System: Public Sewer On-Lot Septic Other: _____

Water Supply: Public Water Well Other: _____

Plot Plan:

A plot plan showing all existing improvements and proposed construction, including driveways, walkways, Storm water Management features, easements, and utilities shall accompany this application. The plan shall include measurements of setbacks from all property lines and from the right-of-way of any road frontage on the property. Adjoining properties shall be labeled. Until such plan is submitted, this application shall not be considered complete and will not be processed.

If the proposed is a Business, Industry, Home Occupation or a Change of Use of a new or existing building, please enclose a detailed description outlining the products sold, manufacturing process, services rendered, equipment to be used, floor areas of building, number of employees, and any other information that is necessary to the thoroughly describe the proposed operation.

Home Occupations – A narrative of the proposed home occupation and interior floor plan showing the location and dimensions of the space where the home occupation will be conducted must accompany the permit application and plot plan. The narrative must address all of the requirements set forth in Section 410 of the Zoning Ordinance.

Signature:

I hereby authorize the designated Susquehanna Township official to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Susquehanna Township Zoning Ordinance and to determine the accuracy of the statements contained herein.

I am aware that I cannot occupy the Property for the purpose of conducting the use set forth herein and cannot commence excavation or construction until a Zoning Permit has been issued by Susquehanna Township.

OVER

A Zoning Permit may be revoked in the use and/or structure for which it has been issued violates any applicable Township, County, State or Federal law, or regulation, including but not limited to the Susquehanna Township Zoning Ordinance. This Permit may also be revoked if it has been issued in error, or if issuance was based upon any misrepresentations or errors contained in the application or otherwise made by the applicant. **By signing this application, I certify that all facts in the application and all accompanying documentation are true and correct.**

I acknowledge that the holder of a Zoning Permit is responsible to insure compliance with all applicable Township Ordinances, and at completion of the work authorized by the permit, I acknowledge that the Township requires that a final inspection be performed by the Zoning Officer before the structure which is authorized by this permit may be occupied.

Printed Name _____

Signature: _____
(Owner)

Date: _____

Printed Name _____

Signature: _____
(Applicant, if not the owner)

Date: _____

Zoning Permit Application Check List

All zoning applications shall be filed with Light-Heigel & Associates

Attention - Susquehanna Township Zoning Officer
135 Walter Drive
Suite 3
Lewisburg, PA 17777

- All applicable information is included on the application in a legible form.
- Attached a copy of the plot plan showing:
 1. All existing buildings
 2. Location of the new improvement showing the distance from all property lines and distance between any new structure and other structures.
 3. Streets (public/private)
 4. Well, septic system; tank; drain field.
 5. Location of any easement or right-of-ways.
 6. Driveways and parking areas.
- Attached copies of any and all other permits that maybe required for the project. (I.e. on-lot septic, driveway, erosion and sediment control plan)
- Check or money order made payable to Susquehanna Township for zoning permit application fees.