

**Susquehanna Township Board of Supervisor  
Regular Meeting  
May 1, 2018**

Dennis Brown called the regular meeting of the Susquehanna Township Board of Supervisors to order at 7:00PM.

In attendance were Supervisors Mike Steinbacher, Jim Surfield, and Dennis Brown. Secretary/Treasurer Sherry Kurtz, Solicitor Denise Deiter and some residents from the community were also present.

Minutes from the April 3, 2018 meetings, were reviewed and they were approved.

**Steinbacher – Motion  
Surfield – Seconded  
Approved 3-0**

The Treasurer’s Report was read by Sherry Kurtz. It was reviewed and approved.

**Steinbacher – Motion  
Dennis – Seconded  
Approve 3-0**

**The Financial Review:            April 2018**

<b>Receipts:</b>		<b>\$ 55,741.37</b>
<b>Expenditures:</b>	General Fund	<b>\$ 7,471.14</b>
	Payroll	\$ 2,911.36
	Total Bills	<u>\$ 10,382.50</u>
	General Fund Bal. 04/30/2018	\$210,023.49

**Surfield – Motion  
Steinbacher – Seconded  
Approved – 3-0**

**Chairman’s report - Dennis Brown**

No report

**Road Master - Mike Steinbacher**

Hillside Drive, work has started to put a pipe in the ditch at the top of the road. They will be reusing some pipe they had from the park.

There is an issue on Stewart Road, Mike believes they can cut the asphalt and fill in for now. Graffus explains that it could have been caused by a root ball from trees that were there. The road is beginning to collapse. High water probably contributed to this issue.

Village Road is starting to pull away beside the box culvert. Graffus suggested to Mike to put modified in and tamp it down for now.

196 Hillside Drive wants to put a ramp in. Tom Packard was contacted by Mike. The contractor doing the project wanted to cut the curb. The board is concerned about water issues if they cut the curb. Mike will get with Tom and see if the contractor can run it out to the asphalt.

### **Park Report – Mike Steinbacher**

The Tractor Pull is this weekend.

We want to get rid of some of the wood at the park. A load of topsoil is needed for spots in the park and some will be needed for Hillside Drive. Top soil will be ordered.

### **Old business**

Dennis explained a letter that was received regarding the Railroad project from PennDOT, and Norfolk Southern, basically saying it is approved and will proceed when the railroad is finished updating the track to slow trains at 3 railroad crossings. Jim stated there are still 2 trees that need removed, they are on the right of way. The board agrees to hire a tree service to remove the trees safely. Mike will contact a tree service.

Sylvan Dell Partnership are asking for a support letter to accompany a grant they are applying for through DCED. The board agrees to remove certain language and send the letter.

### **Brown – Motion**

**Surfield – Seconded**

**Approve – 3-0**

Campground property storage will be tabled until next month.

**Resolution 18-02 - Bank Card Resolution**, the board previously approved the issuing of bank debit cards with the cash amount of \$0.00 and Point of Sale amount of \$500.00. The bank requires a signed resolution. The resolution was read by Brown.

### **Surfield – Motion**

**Steinbacher – Seconded**

**Approve – 3-0**

Steinbacher Junkyard fence was next on the agenda. Mr Steinbacher was not present. Mike stated that Graffus should go see him and tell him what he needs to do to be in compliance.

Jim was asking Mike when the drainage problem will be fixed by his house. Jim said the water is running across the road. Mike said the leaves collect and when the leaves are cleared the water runs. Mike said this drainage issue will be taken care of by the end of June.

Jim also brought up a previous complaint about snow plowing. The minutes last month stated there were no other complaints, Jim said there were no complaints but there was other damage. He wants reimbursed for his sticks. Jim made a motion to be reimbursed, there was no seconded.

### **Surfield – Motion**

**0 – Second**

**1 – 2**

**Motion failed**

### **New Business**

Denny made a motion to hire Mike Clark for summer mowing as Maintenance Worker B

### **Brown – Motion**

**Steinbacher – Seconded**

**Approve – 3-0**

**Resolution 18-03 Confirm Fire Police** - This resolution should be done every year that confirms the fire police.

### **Steinbacher – Motion**

**Brown – Seconded**

**Approve – 3-0**

Campground permits update, there are 2 that have not paid. A second letter will go out May 4, 2018.

A letter was received from Klein and Rizzo. It is their engagement letter to retain the firm as our auditors for the year 2018 at the rate of \$5600.00.

**Surfield – Motion**  
**Steinbacher – Seconded**  
**Approved - 3-0**

#### **Fire Company Report - Mike Steinbacher**

There were 13 alarms for April, 2 mutual aid brush fires, 3 traffic control, 3 medical, 1 vehicle accident, 3 lift assists and 1 tree down. Training, 8 Emergency vehicle operator class, 13 rural water supply class, 9 vehicle rescue, 8 recruitment/public relations event 4/28/18 and 8 Nippenose Valley Village tour/ drone demonstration. Also 5/5/18 will be the chicken BBQ/Tractor Pull/ Nisbet UM Church Craft and vendors.

#### **Misc.**

Brown explained that there were questions on a couple parcels for septic permits that were seasonal. Sherry sent an email to Jami Nolan our SEO and he replied that our ordinance states “all” septics and he said that does include seasonal. A septic letter will be going out to 5 seasonal parcels.

#### **Real Estate Transfers**

There were no transfer reports received for April.

#### **Public Input**

Alan Feist asked about a hearing date of August 7, 2018 for Gary, and if the clean up stills continues to move forward it could be cancelled. We would look into it closer to the date. Graffus asked about the intersection of Larson Dr and Johnson Drive, north west corner, they had erected some big stones. Brown drove passed, stopped and told them to move them off the right of way, they did and then they moved them back when he left. People cut that corner when turning.

Brown asked for further input. Seeing none, he moved on.

#### **Pay Bills**

Brown asked for a motion to pay the bills.

**Steinbacher – Motion**  
**Surfield - Seconded**  
**Approved 3-0**

#### **Adjourn**

Brown asked for a motion to adjourn.

**Steinbacher – Motion**  
**Surfield – Seconded**  
**Approved 3-0**

Brown adjourned the meeting.

#### **Respectfully Submitted**

**Sherry Kurtz**