

Susquehanna Township



91 East Village Drive
Williamsport, PA 17702

Susquehanna Township Board of Supervisor Regular Meeting August 7, 2018

Dennis Brown called the regular meeting of the Susquehanna Township Board of Supervisors to order at 7:00PM.

In attendance were Supervisors Mike Steinbacher, Jim Surfield, Dennis Brown, and Secretary/Treasurer Sherry Kurtz. The Solicitor, Denise Deiter, was not in attendance. There were several residents from the community that were also present.

Minutes from the July 3, 2018 meeting were approved.

Surfield – Motion
Steinbacher – Seconded
Approved 3-0

The Treasurer's Report was read by Sherry Kurtz. It was reviewed and the report was approved.

The Financial Review: July 2018

Receipts:		\$ 22,414.96
Expenditures:	General Fund	\$ 3,556.25
	Payroll	\$ 2,703.24
	Total Bills	\$ 6,259.49
	General Fund Bal. 07/31/2018	\$242,544.89

Denny Brown wanted to note that the Act 13 Impact Fee was deposited into the General Fund in the amount of \$8,763.57.

Surfield – Motion
Steinbacher – Seconded
Approved – 3-0

Chairman's report - Dennis Brown

We have dealt with some water issues and believes the Township handled everything very well. River Rd was closed for a while and there was an issue on Pfirman Rd. other than that, all went pretty smoothly.

Road Master - Mike Steinbacher

On 1st Ave there is a pipe collapsed and it is effecting the road. Rob Steppe got prices for a 2 x 2 box culvert for \$340.00 and we already have the pipe. Mike Steinbacher said with renting a cut saw and a mini track hoe we will have about \$800.00 in fixing this. That does not include paving. Mike Steinbacher made a motion to go forward with fixing this pipe for the amount of aprx \$800.00 not including paving.

Steinbacher – Motion
Surfield – Seconded
Approve 3-0

Park Report – Mike Steinbacher

The urinal in the restrooms is stuck again. It is always the same one that is giving us problems. Mike Steinbacher suggests we look into a filter system.

With the tractor pull this weekend they are going to spray for mosquitos. They will get it at Tractor Supply.

A resident asked about a missing stop sign, post and all, on Pfirman Rd. Mike Steinbacher said they will get another one and get it up.

Old business

Legacy Fund is a mini grant program for recreation and parks. At the July meeting Jim Surfield wanted to know why the Township did not apply for this years awards. Sherry Kurtz spoke with Jenny Picola from Lycoming County Planning and was told that the email went out in July 2017 for awards to be presented June 2018.

Graffus Johnston gave an update on the Feist property. Clean up is going slow, however, there are some health issues with Gary Feist so some of the clean up is slowing.

Graffus Johnston received a complaint on Stanley Drive. The property in question is in a Rural Residential area and they are raising cows. Graffus Johnston passed it on to Tom Packard, the zoning officer.

On the issue of the mulch that the city of Williamsport was dumping on Harold Smiths property down the river lot road, Graffus Johnston said we have officially contacted the city to stop the dumping. Graffus Johnston spoke to Harold Smith and he said he did not know that it would be a problem. Graffus Johnston told Mr. Smith that he needed to move the mulch. Harold Smith notified the city to remove the mulch. It has not been removed as of yet.

Regarding the tree on the Reyes property here on the corner of River Rd and Village Drive, Mr Reyes sent a letter saying that he trimmed the limbs. Graffus Johnston does not think it has improved the line of sight. Denny Brown believes that Mr Reyes is willing to work with us, so if the line of sight isn't clear yet, we can talk to him about trimming it back more.

Graffus Johnston has stopped by 3 times to Steinbacher's Junkyard, has made phone calls and is not really getting anywhere. Graffus has also left messages for Mark Steinbacher. Denny Brown said that if we can not make contact then we will have to take the next steps. Denny Brown asked Graffus Johnston to keep us updated.

Denny Brown wanted to say that the pipe/water situation has been repaired on Riverview Dr, at Mike Steinbacher's property, and is working properly.

A resident asked about the trees that need cut down and Mike Steinbacher said he will look for someone else to do it.

New Business

Denny Brown said to schedule BJ from HA Thomson for Sept. 12, 2018 at 1pm for our insurance review. Denny Brown said he will be present for that.

Jim Surfield wants the maintenance worker to paint the fence. They all agree. Mike Clark will paint the fence.

Denny Brown went over the Zoning Officer Contract for Tom Packard. The new contract will be from August 1, 2018 through August 1, 2019, one year, at the rate of \$250.00 a month for compensation. A motion was made and the contract is signed and sealed.

Brown – Motion
Surfield – Seconded
Approved 3-0

Jim Surfield had an additional item that is not on the agenda having to do with payroll. Denny Brown asked him for details due to the fact that it could be an executive session issue. Jim

Surfield said it was “in general” so Denny Brown told him to proceed. Jim Surfield went on to say a “resident” came to him and asked if we are paying overtime for our maintenance workers to work Saturday and Sunday. Jim Surfield said he had asked Sherry Kurtz a couple months ago and her answer was “No we are not”. Jim Surfield said I took her for her word and now I find out we **are** paying for Saturday and Sunday overtime. Jim Surfield said someone asked him and he figured he would get an answer. Jim Surfield told Sherry Kurtz to pull the payroll and said “you tell me you didn’t pay overtime for Saturday and Sunday”. Sherry Kurtz looked at the maintenance workers payroll and the only overtime was paid was in December 2017, January and February 2018 for snow removal. Jim Surfield said it was when they put the roof on the pavilion in April and the paystubs show **no overtime paid in April**. Denny Brown and Mike Steinbacher said that overtime would be paid after an 8 hour work day. Jim Surfield agreed, anything above 8 hours a day will be paid overtime. Jim Surfield said to pull the actual stubs from the file, however, Klein and Rizzo have the files from Jan through April. Jim Surfield said the person that asked him had very reliable information. Denny Brown said that there is no proof in the stubs that shows overtime was paid for Saturday and Sunday work. Sherry Kurtz will get copies for all to see for the next meeting.

A resident was asking about payroll and the breakdown for someone that has 2 different positions for the township. Sherry Kurtz explained how it is done through QuickBooks. Jim Surfield said that the old time sheets were more detailed then the new ones. Denny Brown said we are moving on.

Fire Company Report - Mike Steinbacher

There were 14 alarms for July, 2 traffic control assists with PSP, 3 medical, 1 vehicle accident, 1 Mutual Aid Structure Fire, and 7 Flooding/Water Issues. Mike Steinbacher explained that they had flooding in their own fire company. Everything was destroyed in the basement. They had to throw it out in the dumpster. For training there were 8 that completed a 16 hour Emergency Vehicle Operator Course. The fire company wants to Thank Denny Brown for checking on their flooding issues. Engine 7 passed the annual pump (1750GPM) hose and ladder testing. The tractor pull/chicken bar-b-q is 8/10 & 8/11 and finally they will do various standbys and traffic control for the Little League World Series.

Misc.

There was nothing brought to the table for misc.

Real Estate Transfers

There were no transfer reports received for July.

Public Input

A resident was asking about the mowing on 2nd Ave. He said we are paying \$75.00 to have DAD’s do it yet there is a person in there push mowing it. Denny Brown stated that DAD’s will not mow if it is already mowed.

There has been issues with the fireworks. The state legalized the fireworks however having fireworks go off at midnight or later is very disturbing. The State Police would need to be called, however, enforcement will be a problem. Denny Brown suggests we looked into other municipalities to see how they are handling it.

Pay Bills

Brown asked for a motion to pay the bills.

Steinbacher – Motion

Surfield - Seconded

Approved 3-0

Adjourn

Brown asked for a motion to adjourn.

Surfield- Motion

Steinbacher – Seconded

Approved 3-0

Brown adjourned the meeting.

Respectfully Submitted

Sherry Kurtz
Sherry Kurtz

