

**Susquehanna Township Board of Supervisor
Regular Meeting
June 3, 2020**

Dennis Brown called the regular meeting of the Susquehanna Township Board of Supervisors to order at 7:00PM.

In attendance were Supervisors Mike Steinbacher, Lynn Hill and Dennis Brown.

Minutes from the March 3, 2020 meeting were reviewed and they were approved.

Steinbacher – Motion

Hill – Seconded

Approved 3-0

The Treasurer’s Report was read by Dennis Brown. It was a condensed version for all 3 months. It was then reviewed and approved.

Hill – Motion

Steinbacher – Seconded

Approved 3-0

Financial Review:

March 2020

Receipts	General Fund	\$19,451.71
Expenditures:	General Fund	\$ 9,001.82
	Payroll	<u>\$ 3,101.55</u>
	Total Bills	\$12,103.37
	General Fund Balance	\$239,582.16

April 2020

Receipts	General Fund	\$58,174.83
Expenditures:	General Fund	\$13,241.81
	Payroll	<u>\$ 2,768.39</u>
	Total Bills	\$16,010.20
	General Fund Balance	\$278,089.77

May 2020

Receipts	General Fund	\$ 25,636.55
Expenditures:	General Fund	\$ 7,578.46
	Payroll	<u>\$ 2,010.89</u>
	Total Bills	\$ 9,589.35
	General Fund Balance	\$304,752.38

Chairman's report - Dennis Brown

Dennis took pictures and drafted a letter to the PUC regarding the railroad crossing at Village Dr. At this time we have not heard anything back from them.

During the pandemic some business still needed to be conducted. These decisions were made via text, email, and phone. They were as follows:

The monthly routine bills were paid.

A motion to approve a **Declaration of Disaster Emergency for COVID-19** was made and approved

Brown – Motion

Hill – Seconded

Approved 3-0

The decision to close all recreation services, park, playground, tennis/basketball court, pavilions.

Resolution 20-01 Declaration of Disaster Emergency for COVID-19 to extend to 90 days and post that all township owned parks and recreation area are closed. Violation would be criminal trespassing.

Brown – Motion

Hill – Seconded

Approved 3-0

The office was closed to face to face interaction and all scheduled meetings were cancelled.

A letter was sent to river lot owners to encourage their tenants to postpone their “move in” date to April 30th.

Resolution 20-03 Tax Resolution to extend the face period on 2020 real estate tax until August 31, 2020. This action is following Lycoming County.

Brown – Motion

Steinbacher – Seconded

Approved 3-0

Once the governor moved us in to the yellow phase, we made the decision to open the recreation areas. The office will also be opened with face mask use.

Road Master - Mike Steinbacher

Sign was fixed on Village Dr. by PennDOT.

Mike wanted to look into lowering the speed limit on Village Dr from 45 to 35. He will talk to PennDOT regarding that issue and find out what studies need done for that.

Hillside Dr water issue was discussed a little. Light Heigel is not working at this time.

A short discussion was had regarding some new lawn equipment. Mike will get some prices for the next meeting.

Park Report – Lynn Hill

All the poles were tore out at the park parking area and replaced with guardrails.

We had Williamsport Parks and Streets make 6 signs, at no cost to the Township, a service in kind, for park closing dusk to dawn. Placement was discussed. We will get the signs up as soon as they can.

The office was sanitized and disinfected by Erhlich on Friday May 29th.

Lynn received a price from Erhlich for weed spray along fence line, around the tennis court, the light poles around the park. You spray 1 time a year and it is good for the whole year. \$556.00. A resident wanted to compare the price of spraying ourselves. This would only need done once. Lynn will set this up.

Steinbacher - Motion

Brown – Seconded

Approve 3-0

Lynn will call Denise regarding a waiver for liability against COVID-19 as we open the Pavilions. And Mike will call Jim Pfleeger to get any information from CDC that they are recommending.

New Business – Dennis Brown

**Steinbacher – Motion
Brown – Seconded
Approved 3-0**

Old business

**Feist Property
Steinbacher Property**

These items will be tabled until our next meeting due to the absence of Graffus.

Fire Company Report - Mike Steinbacher

There were 16 alarms for May 2020. 5 mutual aid fires, 1 burning complaint, 4 medicals, 2 trees down, 1 fatal vehicle accident, 1 child struck by vehicle, 1 rescue from a bucket truck, and 1 vehicle accident.

There was no training due to COVID-19

Real Estate Transfers:

<u>Previous Owner:</u>	<u>Parcel#</u>	<u>New Owner:</u>
Kenneth S & Shirley J Laird	55-005-200.A	Ronald E & Cathleen A Hine
Kenneth S & Shirley J Laird	55-005-205	John Douglas & Kristie L Wirth
Dustin P & Emily V Eck	55-002-404	Galen M & Heather M Lucas
Mary Ann Henderson,	55-003-204	Travis S Draper/ Trustee of Pauline M Henderson

Public Input

There was a comment about the absence of Graffus for any questions.
There were no other comments. Dennis proceeded.

Pay Bills

Brown asked for a motion to pay the bills.

**Steinbacher – Motion
Hill – Seconded
Approved 3-0**

Executive Session

There will be an executive session for legal advice and there will be no action taken and the regular meeting will not reconvene.

Adjourn

**Brown – Motion
Hill – Seconded
Approved 3-0**

Brown adjourned the meeting.

Respectfully Submitted

Sherry Kurtz