

**Susquehanna Township Board of Supervisor
Regular Meeting
October 6, 2020**

Dennis Brown called the regular meeting of the Susquehanna Township Board of Supervisors to order at 7:00PM.

In attendance were Supervisors Mike Steinbacher, Lynn Hill and Dennis Brown. Secretary Sherry Kurtz was also present.

Minutes from the September 1, 2020 meeting were reviewed and they were approved.

**Steinbacher – Motion
Hill – Second
Approved 3-0**

The Treasurer’s Report was read by Sherry Kurtz

**Hill – Motion
Steinbacher – Second
Approved 3-0**

Financial Review:

September 2020

Receipts	General Fund	\$38,631.12
Expenditures:	General Fund	\$ 1,263.85
	Payroll	<u>\$ 1,837.40</u>
	Total Bills	\$ 3,101.25
	General Fund Balance	\$330,996.81

Chairman’s report - Dennis Brown

Dennis had Lynn present the meeting with BJ from HA Thomson for our insurance review. Lynn went on to explain that had gone over all the vehicles. Vehicles are depreciated value for replacement. We have full replacement on the buildings. And that we have renters insurances if we need to rent equipment we do not need the supplement insurance, we are already covered.

The liability has gone down some for this year.

They have added in cyber security into the policy so if our accounts would get hacked we could reimbursed up to \$100,000.00.

This winter the Mike and Lynn talked about taking pictures or videos all the equipment and inventory.

Liquid Fuels estimate for 2021 was read by Dennis.

USDA Rural Development grant application for a 15% reimbursement. The paperwork that accompanied the application is very extensive and for the amount of money we may save it is not worth paying to fill out all the paperwork. The supervisors decided to pass on this grant.

PUC/Railroad crossing on West Village Dr, are working on running new cable from crossing to crossing but nothing so far on the road. Ms. Kurtz explained that she called the PUC

who instructed her to go back to PennDOT. She called Greg Dibble and reached out to Steve Betts and will call him back if she does not hear from him by next week.

Septic update list in all the folders. We are down to about 67 not completed. Broke down into how many have permits and who do not have permits. October 31st a second notice letter will go out certified with a penalty of \$40.00.

The next meeting November 3rd is election day, Ms Kurtz will not be in attendance.

Budget work session was scheduled for Oct 26th at 6pm for the potential proposed budget to be passed on Nov 3rd so it can be advertised for final vote at the December meeting.

Road Master - Mike Steinbacher

Mike met with Light Heigel and discussed different problems in the Township. He believes they can help the Township.

Mike made a motion to have Light Heigel come on board for engineering, codes, zoning, property maintenance, and ICC enforcement. They do not have a contract, they have fee schedule on a "as needed basis".

Steinbacher – Motion

Hill – Second

Dennis explained that the zoning portion will not take place for a 60 day period due to the fact that is our termination time for our current zoning officer Tom Packard. A letter will be sent out to Tom.

Approved – 3-0

Mike went around to look at cracks to be fixed.

Park Chairman Report – Lynn Hill

Clean up has started and pulled some of the brush out. Irv Henninger wanted some fill dirt and will haul it with his truck and Mark will haul out what is left.

Wants to see about getting the concrete blocks but that will wait until spring.

Lynn met with the fire company they want to turn the tractor pull track around. And that wont be for a little while.

More trees will need to come down but they want wait for more leaves come off.

Lynn would like to put up signs for "No ATVs" and the board suggests a call or an email to Denise for the correct procedure for enforcement and penalty.

Lynn spoke with Terri Flook regarding getting a 3rd auditor and Kelli Steppe has agreed to be appointed to the position. Lynn made a motion to appoint Kelli Steppe as a Township Auditor.

Hill – Motion

Steinbacher – Second

Approved – 3-0

Dennis believes we should get our consultant on the record to be our consultant. I will speak with Bo this week.

New Business – Dennis Brown

Bridge bundling design needs agreed upon. This bridge should start within the year or next year. They submitted 2 designs and the supervisors need to decide which design they want to approve. County recommends design #2. After a discussion Dennis made a motion to approve design #2 for the bridge at Bender Run.

Brown – Motion

Steinbacher – Second

Approve – 3-0

The letter will be signed and sent back.

Old business

Mike would like to do a drive around on the river lots on Oct 31st. Lynn agreed. There was a discussion over what exactly needs to be removed between Mike and Lynn. Anything that could cause damage during a flood. Letters will go out to the landlords if the lots are not cleaned off.

Fire Company Report - Mike Steinbacher

September 2020 Report - 16 Alarms, 3-Mutual Aid Fires, 1-Fire Alarm, 1-Vehicle Accident, 1-Boat Fire (unfounded), 1-Assist Old Lycoming Police, 1-Camper Fire, 2-Mutual Aid Brush Fires, 1-Mental Patient, 5-Medical Emergencies
Training consisted of Large Scale Public Safety Event (multiple agencies involved).
Engine 7 Pump Certification Completed.

Fire Prevention Week (October 4th-October 10th), the theme is “Serve Up Fire Safety in the Kitchen!” According to the National Fire Protection Association (NFPA), cooking is the leading cause of home fires and home fire injuries in the United States. ... Never leave cooking food unattended.

There is a tractor pull October 10, 2020. It will be the last tractor pull.

Real Estate Transfers

Real Estate Transfers were Donna Huggins 55-005-142 to Max & Judy Fuller.

Public Input

Mike Rachael was the only resident present and he had nothing to add.

Pay Bills

Brown asked for a motion to pay the bills.

Steinbacher – Motion

Hill – Seconded

Approved 3-0

Executive Session

There was no executive session needed at this meeting.

Adjournment

Brown asked for a motion to adjourn the meeting.

Steinbacher – Motion

Hill – Seconded

Approved 3-0

Brown adjourned the meeting.

Respectfully Submitted

Sherry Kurtz