

## SUSQUEHANNA TOWNSHIP BOARD OF SUPERVISORS MEETING

July 11, 2017

The regular meeting of the Susquehanna Township Board of Supervisors was called to order by Chairman Dennis Brown on July 11, 2017 at 7:00 PM at the Township Office Building on East Village Drive. In attendance was Supervisor James Surfield, Supervisor Michael Steinbacher, Treasurer Sherry Hatch and Solicitor Denise Dieter. There were a few residents attending from the community.

**MEETING MINUTES:** The minutes from the Regular Meeting June 6, 2017 were reviewed and were approved as submitted. Motion; Mike Steinbacher; Seconded by Jim Surfield; Motion carried.

**TREASURERS REPORT:** Sherry Hatch read the Treasurers report for the period of June 1, 2017 to June 30, 2017. Jim Surfield made a motion to approve the Treasurers report as submitted: Seconded by Mike Steinbacher Motion Carried.

The Equipment Replacement Fund is Dormant and needs activity. The procedure can be as little as \$1.00 being put into that account to keep it open and in an activity status. Dennis made a motion for such activity to have account remain open, Jim seconded. Motion carried

### **FINANCIAL REVIEW:**

#### **June 2017**

<b>Receipts:</b>		<b>\$ 14,911.63</b>
<b>Expenditures:</b>	General Fund	\$ 2,911.48
	Payroll	4,321.08
	Payroll Taxes	1,191.48
	<b>Total Bills</b>	<b>\$ 8,424.04</b>

Jim Surfield made a motion to accept the bills as presented: Seconded by Mike Steinbacher; Dennis made a motion that check #2743 not be paid. A discussion engaged to table paying the bills. Dennis made a motion to table paying the bills, Mike seconded. Jim opposed.

### **CHAIRMAN'S REPORT:**

- Nothing to report.

## **ROADMASTERS REPORT:**

- Jim Surfield reported that the Riverview Drive and Pfirman Road project that job is nearly completed. A couple issues, the fill across the cut outs will be milled. The top coat will be put down when they do Pfirman Road. The inlet box installed on that project they need an outlet. The outlet is at Steinbacher location. Mike said he will connect onto that outlet and it has not been done and Jim asked for a time frame for when that will be done. Mike said he is going to do that.
- Ditch cleaning on Village Drive below Macgill's has been cleaned out. The Smith ditch, Jim thought that Joel Shim's Excavating may be a good alternative in that location. The growth is prohibiting getting into the ditch.
- Jim makes a motion to purchase obstruction signs from Garden State Highway Products in the amount of \$729.99. Mike seconded. Motion carries.
- River and Stewart Roads brush removal along the road and the question for removal is should we rent equipment and do it ourselves or contract it out. It is a lot of brush. They are going to rent a chipper and shoot it down over the bank.
- Crack Sealing in the fall piggy back Old Lycoming Township. We do not have enough people to do this project. Jim needs more bodies to crack seal these roads. We need an exact date of when this will be done. If we have people willing to help us we will compensate them for it.
- Jim had Graffus go down and look at the drains on River Road and Stewart Road to see what condition the drains are in. There are 21 drains, some have no issues others need cleaned out. There are some that need rebuilt. This would be priority. Drains need to be priority. The board said to do the drains.
- Graffus has worked at trimming the trees on Village and River Roads he has not completed all of them but he is working on it.
- Jim and Graffus will be going on August 3<sup>rd</sup> to LTAP Training on road maintenance on asphalt roads. Dennis made a motion that Jim alone will go to the training with no cost to the Township, Mike Steinbacher seconded. Motion carries.

## **PARK CHAIRMAN'S REPORT:**

- Mike Steinbacher said we need to rebuild the sewer line. Need to clean up, get the big rocks out of there. Get with Graffus to cut dead trees down. Dennis thought it would be money well spent to camera the other sewer line because of what they found in the lower end.

## **OLD BUSINESS:**

- Septic issue from 2016 STD Realty, Jim stated we do not have a name Mutchler, Park and STD are the only ones left from 2016. Dennis asks where do we go from here.
- An update on Norfolk Southern Railroad lights issue, Jim contacted the State and the maintenance division for the railroad and the State said possibly 2 ½ years until there is any money. The pipe where it flooded the Township will take care of that. Jim went to Wheeland's office and Marino's office. Marinos office was able to get the crossing changed at Pfirmand Road. Wheeland and Yaw's offices

sent letters to Southern in regards to the lights on March 30<sup>th</sup> and Southern replied that the way their money is they are looking to close 25% of the crossings. So they are looking to close 2 crossing here. We should contact PennDot District 3 Railroad Representative. He will have all the contact people.

- D.A.D.'s Landscaping was up to clean up 67 Second Avenue. The process of putting liens on this property will be started.

### **NEW BUSINESS:**

- River lot signage at Musheno campground have been moved around and not in the intended area. These signs are not to be moved. Dennis suggests a phone call to them to start. See if they respond with compliance. Mike will make the call.
- Jim asked that the electrical contractor to resubmit their bids for just the pavilions 1 & 2. Getz Electric for pavilions 1 & 2 at \$6,340.00. A number of bids were discarded because they were not to specs. Jim made a motion to accept the bid from Getz Electric, Dennis seconded. Passed at a 2 to 1 vote. Motion carries.
- Brush Issue at Lorson Drive a conflict at who is responsible for the tree.
- Jim states that all the sewage permits that came back some with very serious violations. Sewage permits to SEO to come in and look at these properties.
- Jim was discussion the lights with LED lights. Cost effective and put out just as much light. Jim will contact PPL and get prices on switching out to LED.
- Planning Commission Member Dorothy Steppe's term is up and she needs reappointed. Jim made a motion to reappoint her to the Planning Commission until 2021. No discussion. All in favor. Motion carries.
- The Zoning Hearing Board needs reappointed for terms of 1, 2 and 3 years so they are in a cycle. Members are: Joseph Stewart, Alan Woleslagle, Edwon Stroble, Jr.. Jim said they are all willing. Dennis made a motion for the terms for the zoning hearing board to be as follows: Stewart 1 year, Woleslagle 2 years, and Stroble 3 years. Jim seconded. Motion carries.
- Jim wants to know why the board does not want to pay him as Roadmaster for the project. As an inspector of the job. When the contract was approved Jim said permission to inspect and watch over contractors was approved. He called PSATS Legal they said it is Jims job. Dennis asked Denise, are we obligated to pay him. She read from the second class township code. Dennis instructed Denise to contact PSATS Legal and if they say we have to pay Jim then we will pay him.
- Dennis made a motion to pay the bills with the exception of check #2743 which is in dispute. Mike seconded. Motion carries.

### **FIRE COMPANY REPORT:**

- Jim Pfleeger gave his report and wanted to discuss the emergency member not covered under Workers Comp.

### **MISCELLANEOUS:**

- Maintenance building door was unlocked. A key is needed to get in the rear door and it is always unlocked so it is now locked from the inside.
- Jim asked if they should finish painting the fence. It would be a good project for someone that needs to full fill community service hours.
- Playground area has a lot of weeds growing. Jim said that they can not be sprayed and there are to many to be pulled. Dennis said to weed wack them.
- Mike brought up Nesbit United Methodist Church needed to get a license for a Chinese auction. They just need a signature from the park manager. Mike will sign it. Mike made a motion to approve a license for the church, Dennis seconded. Motion carries.
- Mike and Jim will be going to a training Saturday for the Fire Company.

**REAL ESTATE TRANSFERS**

**Previous Owner**

**New Owner**

**PUBLIC INPUT:**

- A few residents had some comments.
- A resident asked why the meeting change was not on the bulletin board here at the building. It was explained that it was an oversight.
- Graffus brought up about people loitering in the park leave litter. If they become a problem with vandalizing the property then we can call the state police.
- Dennis made a motion to appoint Mike Steinbacher as RoadMaster. Mike seconded. Dennis asked for discussion. Jim said that has to be done at the Reorganizational meeting, and Dennis said it can be done now. All in favor. No verbal opposed.

**ADJOURNMENT:**

- Mike made a motion to adjourn, Dennis seconded.

Respectfully Submitted

Cheryl L Kurtz  
Susquehanna Township Secretary