

SUSQUEHANNA TOWNSHIP BOARD OF SUPERVISORS MEETING

September 6, 2016

The regular meeting of the Susquehanna Township Board of Supervisors was called to order by Chairman Dennis Brown on September, 2016 at 7:00 PM at the Township Office Building on East Village Drive. In attendance was Supervisor James Surfield, Supervisor Michael Steinbacher and Solicitor Denise Dieter. Larry Brungart, Graffus Johnston and Scott Harris were attending from the community.

MEETING MINUTES: The minutes from the regular meeting August 2, 2016 were reviewed and were approved as submitted. Motion: Jim Surfield; Seconded by Mike Steinbacher; Motion carried.

TREASURERS REPORT: Sherry Hatch read the Treasurers report for the period of August 1, 2016 to August 31, 2016. Jim Surfield made a motion to approve the Treasurers report as submitted: Seconded by Mike Steinbacher; Motion Carried.

FINANCIAL REVIEW:

August 2016

Receipts:		\$ 11,403.18
Expenditures:	General Fund	\$ 3,502.71
	Payroll	3,259.00
	Payroll Taxes	724.80
	Total Bills	\$ 7,486.51

Jim Surfield made a motion: To pay the bills as presented; Mike Steinbacher Seconded the motion; Motion carried.

CHAIRMAN'S REPORT:

- Dennis Brown introduced David Hines from the Central Keystone COG. David gave a presentation with regards to CK COG assuming the duties of Zoning Officer for Susquehanna Township. He went through the contract and answered any questions regarding the contract. The contract was to administer the Susquehanna Township Zoning Ordinance dated 2004. He presented the board members a copy of the contract and a Proposed Zoning Fee Schedule. During the discussion period of David's presentation Scott Harris asked questions about the property at 1968 Rte 654 Highway. His concern was that the

property has all the appearances of being a junk yard. He asked why, wasn't the township supervisors enforcing the township ordinances that pertain to Junk yards. An indepth discussion was held regarding this issue. Dennis Brown told Mr. Harris that the township is in a transition stage at this time due to the retirement of the county zoning officer and that is the reason Mr. Hines was at the meeting. Dennis told Mr. Harris that the township will take action through the new zoning officer to correct the problem. The issue of the Uniform Building Code adoption was discussed. Mr. Hines said that they are not aware of the township adopting this code. Dennis said that the township will research the issue to see if it was adopted. Denise said that the COG will need copies of the junk yard ordinance and the flood plain ordinance. Jim Surfield made a motion to make Central Keystone COG the Zoning Officer for Susquehanna Township: Seconded by Mike Steinbacher; Motion Carried. Jim Surfield made a motion to approve the resolution to appoint Dennis Brown, to the Central Keystone Council of Governments, to represent the Township on the said COG: Seconded by Mike Steinbacher; Motion Carried. Dennis told Mr. Hines to get with Jim Surfield first thing Wednesday morning to be brought up to speed on the junk yard issue. Denise told Mr. Hines to contact her after talking to Jim.

ROADMASTERS REPORT:

- Jim Surfield made a motion to approve the proposal from Reynolds Iron Works to fabricate 5 panels 3' wide by 6' 6" long at a cost of \$1,727: Seconded by Mike Steinbacher; Motion Carried. These panels will be placed over the swale on the East side of Hillside Drive between 332 and 348 Hillside Drive.
- Jim Surfield made a motion to accept the proposal from Tebbs Bros. Landscaping to remove the sod from the swale on the west side of Hillside Drive between the Welsh and Green properties and reshape the swale and then install new sod at a cost of \$985: Seconded by Dennis Brown; Motion Carried.
- Jim Surfield made a motion to accept the bid from Thomas Dunlap for the cutting of the asphalt on the corner of First Avenue and Hines Street, removing the existing 18" concrete pipe and replacing it with 18" PVC pipe at a cost of \$900.00: Seconded by Dennis Brown; Motion Carried.
- Jim stated that there is vandalism occurring in the park. He said that someone is ripping the lath boards off of back of the anti-skid bin and the salt bin and throwing them into the anti-skid and salt. He said they are also throwing large hunks of asphalt and rocks into the product also. He said he was concerned if this debris gets into the auger it could easily take the truck out of commission. He also reported they are throwing the small stone and sticks all over the tables and floor of the pavilion that gets rented out. He said Mr. Suehr had to sweep the pavilion before his reunion could use the pavilion.
- Jim said that Graffus was in South Williamsport on September 1st to repay the borough for sweeping our streets by mowing areas along their dike. Everything seemed to go well except for a problem with a battery cable.

PARK CHAIRMAN'S REPORT:

- Mike said that there was Tractor Pulls scheduled for the weekend of Sept. 16, 17 and 18. Graffus asked about the status of the broken conduit. Mike said they were going to excavate and replace the conduit on the weekend.

OLD BUSINESS:

- The issue of the Zoning Officer was on the agenda but was resolved previously in the meeting
- The issue of the Township's Emergency Operation Plan was on the agenda to clarify what material can be removed from the notebook containing the Emergency Operations Plan. Mike said he would take the notebook to Jim Pfleegor to have him go through it and remove material that are no longer pertinent.
- A discussion was held with regards to the Property Maintenance Issues at 67 Second Avenue. At the August meeting it was decided that Denise would file a criminal complaint with the magistrate. It appears that this has not been done as of yet. Graffus Johnston stated he has not been able to make connections with Denise due to conflicts on the part of both parties. Dennis stated he would contact Denise to see where this issue is at, along with 43 Second Ave. Graffus said he mowed the weeds at 67 Second Ave. but now there is a lot of dead weeds laying there.
- Troy Plocinski driveway permit was discussed. Jim stated that Ron Heindel passed all the ongoing issues he was dealing with to the township on August 31st. The Plocinski permit and Tebbs driveway permit were among the items passed over to the township. No permit has been issued because all three supervisors need to sign the permits. It was previously decided that the supervisors would meet with Mr. Plocinski but due to scheduling conflicts that meeting did not take place. It was decided that the supervisors would sign off on the permits and pass them over to CK COG to issue the permits.
- Mike stated that he had talked to the owners of the car on the township right of way and he said that he told them to move it and he would contact them again. It was decided that Graffus would start the NOV on this issue and that Denny would talk to Denise with regards to this issue.

NEW BUSINESS:

- The issue of junk at 1986 Rte 654 highway was on the agenda but was addressed previously in the meeting.
- The issue of pavilion vandalism was on the agenda but was addressed previously in the meeting.
- Jim said there was an issue of young men going around late at night going around knocking on doors and windows.
- Dennis Brown made a motion to adopt the Central Keystone Cog Zoning Fees: Seconded by Jim Surfield; Motion Carried.

FIRE COMPANY REPORT:

- Mike Steinbacher gave the Fire Company Report. He reported they responded to 13 alarms for the month of August (6) Medical calls, (1) Mental Patient, (2) Mutual Aid, (1) Traffic Control (2) Standby's For Little League Series, (1) Vehicle Accident. Training for the month was Mass Decon (HAZ-MAT) training at Little League attended by 9 Personnel. September 16th – 18th Tractor Pulls. No Tax Report due to Holiday.

MISCELLANEOUS:

REAL ESTATE TRANSFERS

Previous Owner

Heather S. Meikenhous/Atty
Robert L. Shuman & Ida Jo Shuman

New Owner

Heather S. Meikenhous TR
Shuman Family Irrevocable Trust

PUBLIC INPUT:

- Larry Brungart made a suggestion that members of the Planning Commission and Zoning Hearing Board should also make an attempt to attend the township meetings.

ADJOURNMENT:

Jim Surfield made a motion to adjourn the meeting at 8:31PM; seconded by Mike Steinbacher; motion carried.

Respectfully Submitted

James Surfield
Susquehanna Township Secretary