

SUSQUEHANNA TOWNSHIP BOARD OF SUPERVISORS MEETING

May 3, 2016

The regular meeting of the Susquehanna Township Board of Supervisors was called to order by Chairman Dennis Brown on May 3, 2016 at 7:00 PM at the Township Office Building on East Village Drive. In attendance was Supervisor James Surfield, Supervisor Michael Steinbacher. There were also many attending from the community.

MEETING MINUTES: The minutes from the regular meeting April 5, 2016 were reviewed and were approved as submitted. Motion: Jim Surfield; Seconded by Mike Steinbacher; Motion carried.

TREASURERS REPORT: Sherry Hatch read the Treasurers report for the period of April 1, 2016 to April 30, 2016. Jim Surfield made a Motion: To accept the Treasurer's report as read; Mike Steinbacher Seconded the motion; Motion carried. Sherry Hatch also stated that the WEB site is up and running. The address is susquehannatwp.org.

FINANCIALREVIEW:

April 2016

Receipts:		\$ 33,742.72
Expenditures:	General Fund	\$ 8,719.02
	Payroll	2,399.94
	Payroll Taxes	1,198.82
	Total Bills	\$ 13,657.36

Jim Surfield made a motion: To pay the bills as presented; Mike Steinbacher Seconded the motion; Motion carried.

CHAIRMAN'S REPORT:

- Dennis Brown stated that the June meeting date would be changed from June 7, 2016 to June 2, 2016 in order to get the flood plain ordinance approved by the June 2, 2016 deadline.
- Dennis Brown gave a more detailed description of what will be appearing on the township WEB site, such as; meeting dates, calendar of events, fire company fund raising events and township officials list.

ROADMASTERS REPORT:

- Jim Surfield stated he had talked to the borough manager of South Williamsport with regards to doing the street sweeping within the village. He said the borough manager felt it was doable and that he would get back to us as to when and how much it would cost.
- Jim stated he met with the representative from the conservation district with regards to applying for grant money for the Pfirman Road pipe replacement project and the Riverview Road drainage project. He stated that the conservation district representative felt that both projects were good candidates for grant money. He said the drawback is the approval process might delay the projects from getting done this year. Jim stated that on Riverview Road to correct the drainage problem the township would need to get permission from two property owners to run pipes across their properties to get the water off the road. He said Mike Steinbacher was to contact these property owners to get their permission.
- Jim stated that the road signs that need attention will be addressed weather permitting within the next few days. This includes Stewart Road and Cohick Road.
- Jim stated that he received the application from the county for the 2016 County Liquid Fuels Funding Availability. He stated he would get it filled out and sent back in for the township's share of \$898.00.
- Jim stated that after the last meeting he had gone back to the company that was awarded the contract to do the finish coat on the basketball/tennis court and was able to get them to reduce their price by \$2,200.

PARK CHAIRMAN'S REPORT:

- Mike asked Graffus Johnston if he could fix the pole that got accidentally knocked over while mowing before the tractor pull weekend and if the grass could be mowed prior to this weekend.
- Graffus Johnston told Mike that there is a reoccurring problem of sticks and stones being strewn about in the pavilion. He said these items are being deliberately thrown on the tables and around the tables. He said he didn't know what to do about it but, it was a never ending job trying to keep the area clean. Mike said we will have to try to catch who is doing it and keep them out of there. There was input from the neighbor who lives across from the park of other activities going on in the park as well. They also reported that there was a tree limb broke off and dangling from the top of the tree near the pavilion.

OLD BUSINESS:

- Dennis Brown stated that the flood plain ordinance was done and was presented to the planning commission for review and it needs to be passed by June 2, 2016 by FEMA regulations. He said the ordinance will be advertised on May 16, 2016 and on May 23, 2016.
- Mike Steinbacher said he was going to take the Sewer Jet down to the fairgrounds in May to see if it could be sold there. Jim asked Mike if he had verified that it ran. Mike said he had not yet. Jim stated there was an online auction site that if it was verified that it was able to run it could be placed online to see if it could be sold.
- Jim Surfield said he called Central Keystone COG and talked to Jim Emery to see if they would be interested in being the board of appeals for the Property Maintenance Code Enforcement. Jim said that Mr. Emery stated he would present it to the director of the COG. He also said he felt it would not be a problem for them because we are still a member of the COG.

NEW BUSINESS:

- Graffus Johnston presented a form for Property Maintenance Enforcement Violations for approval. Mike Steinbacher made a motion: To approve the Property Maintenance Violations form; Jim Surfield Seconded the motion; Motion carried.
- Jim Surfield stated he was able to contact two fencing contractors for the repair of and installation of fencing on the tennis/basketball court. The contractors and their prices submitted were Kriger Fence Co. with a bid of \$1480.00 and Belcher Fence Co. with a bid of \$1564.00. Jim Surfield made a motion: To approve Kriger Fence Co. to do the Fence repair and installation for the tennis/basketball court; Mike Steinbacher Seconded the motion; Motion carried.
- Jim Surfield said that all septic haulers listed in the phone book were called with regard to being placed on the approved list of haulers for the township's sewage pumping program. He stated each hauler called was asked two questions with regard to their capabilities. He said each hauler was asked if they were interested in being on the list and the second question was if they had any problems with doing the criteria listed on the permit. He listed the haulers that responded yes to Question #1 and no to Question #2. The list were as follows: Kremser Associates LLC, J.L. Rishel Company, Honey Dippers, Ron Braim Septic Tank Cleaning, and Cogan Valley Farms. An at length discussion was held with Don Rischcoff with regards to list of contractors and the word approved. Dennis Brown told Mr. Rischcoff if other haulers wanted to be on the list they should contact the township and upon verifying they had the same answers to the questions posed to the other haulers they could be added to the list. Mr. Rischcoff continued to state his objection to the word approved. He was told that an approved list of haulers was called for in the Ordinance passed Nov. 3, 2015. Jim Surfield made a motion: to approve the list of septic haulers of Kremser Associates LLC, J.L. Rishel Company, Honey Dippers, Ron Braim Septic Tank Cleaning, and Cogan Valley Farms; Mike Steinbacher Seconded the motion; Motion carried.
- Jim Surfield brought up the issue of the need to decide what course of action the township should pursue to deal with Ron Heindel's retirement as zoning officer. The county will no longer use the township zoning ordinances after his retirement. Jim stated the township has two options either do your own zoning or go with the county and use the county zoning laws.
- Jim Surfield stated we currently have a copy machine we lease from Philips Supply House that we pay for by the number of copies produced on the machine. He stated the township also has a copy machine recently purchased in 2014 and that neither copy machine will make double sided copies from an original paper. The latest copy machine purchased will make double sided copies from computer input but not from manual paper input. He asked the board's permission to cancel the lease with Philip's Supply House and be allowed to purchase a new copy machine that will make double sided copies, scan and fax. Jim Surfield made a motion: To cancel the contract with Philip's Supply House and purchase a new copy machine capable of making double sided copies, fax and scan; Mike Steinbacher Seconded the motion; Motion carried.
- Dennis Brown addressed the issue of the Part-time Maintenance "B" position. He said the township received four applications for the position of which the supervisor's felt the best candidate to fill the position was Mike R. Steinbacher. Denny Brown made a motion: To hire Mike R. Steinbacher as the Part-time Maintenance "B" person with the stipulation that his immediate supervisors would be Graffus Johnston and Jim Surfield; Jim Surfield Seconded the motion; Motion carried. Supervisor Steinbacher abstained from voting.

FIRE COMPANY REPORT:

- Jim Pflieger presented the Fire Company Report. He reported they responded to 8 alarms for the month of April (1) Structure Fire, (1) Medical Call, (1) Brush Fire, (1) Vehicle Accident, (1) Mutual Aid (Fatal Fire), (3) Mutual Aid (Brush Fires). Training for month was Drafting/Pump Training@ Dry Hydrant. May 7th and 8th Tractor Pulls/Chicken BBQ. Jim stated the issue that was brought up about snow removal previously was addressed with the individual and the issue was taken care of that the fire company had no issue with the snow removal.

MISCELLANEOUS:

- Jim Surfield addressed the issue of MS4's and training being offered on the subject. He listed several seminars on the subject. Denny Brown said that each supervisor should try to attend one of the seminars.
- Jim Surfield read the notice of the course in Zoning Administration at Lysock view complex on September 22, 29 and October 6, 2016. Zoning Hearing Board members will be sent a copy of the notice.
- Jim Surfield said the PA One Call North Central PA Safety Day would be May 5th at the Clinton County Fairgrounds.

REAL ESTATE TRANSFERS

Previous Owner

Thomas A. and Debra L. Raper Jr.
Debra L. and Thomas A. Raper

New Owner

Steven P. and Marsha L. Dietrick
Debra L. & Thomas A. Raper & Sherri & John F.
Lucas III

PUBLIC INPUT:

- Larry Brungart asked if there was a copy of the guidelines for the sewage pumping. Jim Surfield said the ordinance could be seen during normal business hours at the municipal building and the same for the pumping permit.
- Larry Brungart stated 67 Second Ave. still is a problem. He was told that the grass will be mowed by the Part-Time Maintenance "B" person once the grass reaches 12 inches.
- Mike Steinbacher said that he met with Jamie Nolan and Gerry Kilgus and that he talked to Mr. Reed and it was agreed to do an inspection of the premises on Tuesday May 10, 2016 at 2 PM to check for compliance with the building use.
- Barbara Birt asked about the possibility of getting a list of new people coming into the community. Jim Surfield asked, how do you track renters? Barb said she only wanted to know new home owners. Barb asked if the tax collector could supply the names. Yvonne said she would work with Barb to generate the list.
- Yvonne Markle asked if the township would buy her a calculator with a tape so she wouldn't bring her own from the house. Jim Surfield said there was one on the secretary's desk.

- Jim Pfleeger requested an executive session to be held for personnel reasons. Denny said one could be held after the meeting.
- A resident on River Road stated her concern about the recently installed basketball hoop that hangs over the roadway. She has concern about the road being narrow as it is that if a car is coming the opposite direction her vehicle could be damaged by the hoop. Jim said the hoop over the road is not legal and that he talked to the gentleman who owns the property the previous Sunday and explained to him that it could not be over the roadway. The owner said the hoop was rotatable and when not in use it would be turned 180 degrees. Jim Said he told the gentleman that he did not believe that would happen and the hoop should be moved back at least 2 feet. The owner said he would look to see what could be done.

ADJOURNMENT:

Jim Surfield made a motion to adjourn the meeting at 8:12 PM; seconded by Mike Steinbacher; motion carried.

Respectfully Submitted

James Surfield
Susquehanna Township Secretary