

**MINUTES FOR SUSQUEHANNA TOWNSHIP
REORGANIZATION MEETING
JANUARY 4, 2021**

Present were Lynn Hill, Mike Steinbacher, George Berninger and Sherry Kurtz. There were 2 residents in attendance.

MEETING CALL TO ORDER: Lynn Hill called the meeting to order at 4pm

RECOGNIZE NEWLY APPOINTED OFFICIALS: First order of business was to recognize George Berninger as our new **Supervisor**.

APPOINT TEMPORARY CHAIRMAN: Steinbacher made a motion for Lynn Hill as Temp Chairman. Berninger seconded.

APPOINT TEMPORARY SECRETARY: Hill made a motion for Sherry Kurtz as temporary secretary. Berninger seconded.

NOMINATE AND ELECT CHAIRMAN: Steinbacher made a motion for Lynn Hill as Chairman. Berninger seconded.

NOMINATE AND ELECT VICE-CHAIRMAN: Hill made a motion for Mike Steinbacher to be Vice-Chairman. Berninger seconded.

NOMINATE AND ELECT ROADMASTER: Hill made a motion for Mike Steinbacher to be RoadMaster. Berninger seconded.

NOMINATE AND ELECT PARK CHAIRMAN: Hill made a motion for George Berninger as Park Chairman. Steinbacher seconded.

APPOINT SECRETARY: Hill made a motion to appoint Sherry Kurtz as Secretary/Treasurer. Steinbacher seconded.

Steinbacher made a motion to approve the salary for 2021 at \$14,000.00 for the Sec/Treas as set at the final budget discussions. Hill seconded.

ESTABLISH OFFICE HOURS: Hill made a motion to established office hours as Wednesdays 8am – 2pm, Berninger seconded.

APPOINT ZONING OFFICER & INTERNATIONAL PROPERTY MAINTENANCE CODE ENFORCEMENT OFFICER Hill made a motion to appoint Light Heigel as our Zoning Officer and the International Property Maintenance Code Enforcement Officer. Steinbacher seconded.

Steinbacher made a motion for the Code Enforcement Officer rate as \$70.00/Hr As Needed. Berninger seconded.

APPOINT VACANCY BOARD CHAIRMAN: A motion was made by Berninger to appoint Mike Rachael as chairman of the vacancy board. Steinbacher seconded. Mr Rachael was present and accepted. The board thanked him for his interest.

SET TAX COLLECTION COMMISSION: Hill made a motion to set the tax collector commission as 6% plus Mileage. Steinbacher seconded.

SET PART TIME MAINTENANCE HOURLY RATE: Hill made a motion to set the pay rate for Maint A at \$17.25/Hr and Maint B at \$12.00/Hr. Steinbacher seconded.

SET SUPERVISORS COMPENSATION: Steinbacher made a motion to set the supervisors' compensation at \$150.00 per Meeting/\$1800.00 annual. Berninger seconded

SET TREASURER'S BOND: Hill made a motion to keep the bond at \$400,000.00 Steinbacher seconded.

APPOINT SOLICITOR: Hill made a motion to retain Drier and Dieter Law Firm with Denise Dieter as our solicitor. Berninger seconded.

APPOINT DEPOSITORY: Hill made a motion to retain Jersey Shore State Bank as our depository. Steinbacher seconded.

ESTABLISH BOARD MEETING DATES: Hill announced this to be a big change for the Township. Hill made a motion for the day of the Regular meetings to be the 1st Wednesday of every month @ 7PM at the Twp Building. Hill read the dates for **2021** - Feb 3, Mar 3, April 7, May 5, June 2, July 7, Aug 4, Sept 1, Oct 6, Nov 3, Dec 1 Steinbacher seconded.

ESTABLISH PLANNING COMMISSION MEETINGS: Hill made a motion for the meetings to be the 4th Tuesday of the Month @ 7:00PM at the Township Building, as needed. Steinbacher seconded.

PLANNING COMMISSION

Harold Smith-Chair
Mark Steinbacher
Dorothy Steppe-Sec
Robert Rishcoff
Paul Markle
Michael Steinbacher

ESTABLISH ZONING HEARING BOARD MEETINGS: Hill made a motion for the zoning meetings as, As Needed and will be Advertised. Berninger seconded.

ZONING HEARING BOARD:

Alan Woleslagle
Joseph Stewart
Edwon Stroble, Jr.

APPOINT SEWAGE ENFORCEMENT OFFICER: Steinbacher made a motion for SEO Services, Jami Nolan, as our SEO. Berninger seconded.

APPOINT DELEGATE TO STATE CONVENTION: Steinbacher made a motion to appointed Hill as our delegate. Berninger seconded.

MILEAGE REIMBURSEMENT RATE: Hill set our mileage rate to the IRS 2021 New Rate at \$.57.5/Mile. Berninger seconded.

SET PARK RENTAL RATE: Hill made a motion to raise the rental fee to \$60.00. Steinbacher seconded.

PUBLIC COMMENT: A resident asked how the solicitor is paid. Hill explained she is paid by the hour at the rate of \$110.00/Hr and \$50.00/Hr for paralegal services. No change in the rates from last year.

ADJOURNMENT: Steinbacher made a motion to adjourn the reorganization meeting. Berninger seconded. Hill adjourn the meeting.