

**Susquehanna Township Board of Supervisor  
Reorganizational Meeting  
January 2, 2018**

The Reorganizational meeting was called to Order by Dennis Brown at 7:00PM

Those Present: Dennis Brown/Chairman, Mike Steinbacher/Roadmaster, Jim Surfield/Supervisor, Sherry Kurtz/Secretary-Treasurer.

There were residents present also.

Appointment of **Temporary** Chairman was made by Steinbacher for Brown, seconded by Surfield.

Appointment of **Temporary** Secretary was made by Brown for Kurtz, seconded by Steinbacher.

A **nomination** for Chairman was made by Steinbacher for Brown.

A motion was made by Steinbacher to **elect the Chairman** as Brown, seconded by Surfield. Motion carries.

A **nomination** for Vice Chairman was made by Brown for Surfield.

A motion was made by Brown to **elect the Vice Chairman** as Surfield, seconded by Steinbacher. Motion carries.

A **nomination** for Roadmaster was made by Brown for Steinbacher.

A motion was made by Brown to **elect the Roadmaster** as Steinbacher, seconded by Surfield. Motion carries.

A **nomination** for Park Chairman was made by Brown for Steinbacher.

A motion was made by Brown to **elect the Park Chairman** as Steinbacher, seconded by Surfield. Motion carries.

A motion was made by Brown to **appoint Kurtz as Secretary/Treasurer** at a salary rate of \$13,100.00/per year. Seconded by Steinbacher. Motion carries.

Brown made a motion to **establish office hours** as Wednesdays from 8am-2pm. Seconded by Steinbacher. Motion carries.

Brown made a motion to **appoint the Zoning Officer as Tom Packard**, Steinbacher seconded. Motion carries.

Brown made a motion to **appoint the Property Maint Code Enforcement Officer and set the wage** for Graffus Johnston at a rate of \$20.00 an hour. Steinbacher seconded. Motion carries.

Brown made a motion to **appoint the Vacancy Board Chairman** as Janet Linderman, Steinbacher seconded. Motion carries.

Brown made a motion to **set the tax commission** rate as 6% plus mileage, Surfield seconded. Motion carries.

Brown stated that they will set the Part Time Maint Hourly wage at a later time.

Brown made a motion to **set the Supervisor Compensation** at \$100.00 a month/\$1200.00 annually Surfield seconded. Motion carries.

Brown explained that setting the maintenance wage for a supervisor is set by the Township auditors. They will meet January 3, 2018 at 7PM at the Township Bldg.

Brown made a motion to **set the Amount of Treasurer's Bond** at \$400,000.00 at this time but will have Kurtz contact HA Thomson to see if it should be increased. Steinbacher seconded. Motion carries.

Brown made a motion to **appoint Legal Counsel our Solicitor** as the Law Firm of Drier & Deiter, with Denise Deiter as our solicitor. Surfield seconded Motion carries.

Brown made a motion to retain the **Depository for Township Funds** as Jersey Shore State Bank, Surfield seconded. Motion carries.

Brown made a motion to **establish the 2018 Regular Meeting Schedule** as the 1st Tuesday of the month at 7PM at the Municipal Bldg. Dates are as follows:

Feb 6, Mar6, April 3, May 1, June 5, July 3, Aug 7, Sept 4, Oct 2, Nov 6. Dec 4

Steinbacher seconded.

Brown made a motion to **establish the 2018 Planning Commission Meeting schedule** as the 3rd Tuesday of the Month on an as needed basis. Steinbacher seconded.

Brown made a motion to **retain the current Planning Commission Members and Zoning Hearing Board**. Surfield seconded.

Brown made a motion **to appoint the Sewage Enforcement Officer** as Jami Nolan at SEO Services, Steinbacher seconded.

Brown made a motion to **appoint Surfield as the state convention delegate**, Steinbacher seconded.

Brown made a motion to **set the Mileage Reimbursement Rate** to that of the IRS Approved Rate for 2018. Steinbacher seconded.

Surfield made a motion to **set Park Rental Rate** as the current rate of \$40.00 with reimbursement to Township Residents, Steinbacher seconded.

Surfield made a motion for the **adjournment** of the reorganizational meeting. Steinbacher seconded. Brown adjourned the meeting.

Submitted by

Sherry Kurtz