

**SUSQUEHANNA TOWNSHIP BOARD OF SUPERVISORS MEETING
REORGANIZATION MEETING
YEAR 2017**

The reorganization meeting of the Susquehanna Township Supervisors for year 2017 was called to order by Supervisor Dennis Brown at 7:00 PM on January 3, 2017 at the Township Office Building on East Village Drive. In attendance were supervisors Michael Steinbacher and James Surfield, Solicitor Denise Dieter and Treasurer Sherry Hatch.

TEMPORARY CHAIRMAN: Jim Surfield made a motion to appoint Denny Brown as temporary chairman; seconded by Michael Steinbacher; motion carried.

TEMPORARY SECRETARY: Denny Brown made a motion to appoint Jim Surfield as temporary secretary; seconded by Michael Steinbacher; motion carried.

ELECT CHAIRMAN: Jim Surfield made a motion to elect Denny Brown as Chairman of the Board of Supervisors; seconded by Mike Steinbacher; motion carried.

VICE-CHAIRMAN: Denny Brown made a motion to elect Mike Steinbacher as Vice Chairman of the Board of Supervisors; seconded by Jim Surfield; motion carried.

ROADMASTER: Mike Steinbacher made a motion to elect Jim Surfield as Roadmaster with no additional compensation; seconded by Denny Brown; motion carried.

PARK CHAIRMAN: Denny Brown made a motion to appoint Mike Steinbacher as Park Chairman; seconded by Jim Surfield; motion carried.

SECRETARY: Mike Steinbacher made a motion to appoint Jim Surfield as Secretary; seconded by Denny Brown; motion carried. Denny Brown made a motion to set compensation for the secretary at \$20 per hour; seconded by Mike Steinbacher; motion carried.

TREASURER: Jim Surfield made a motion to appoint Sherry Hatch as Treasurer; seconded by Mike Steinbacher; motion carried. Jim Surfield made a motion to set compensation for the treasurer at \$20 per hour with 30 hours of vacation; seconded by Mike Steinbacher; motion carried.

ESTABLISH OFFICE HOURS: Jim Surfield made a motion to set the office hours for 2016 as 9:00 AM to 3:00 PM Tuesday and 9 AM to 12:00 PM Wednesday, seconded by Mike Steinbacher; motion carried.

ZONING OFFICER: No Decision at this time

APPOINT INTERNATIONAL PROPERTY MAINTENANCE CODE ENFORCEMENT OFFICER: Jim Surfield made a motion to appoint Graffus Johnston as the International Property Maintenance Code Enforcement Officer; seconded by Mike Steinbacher; Motion carried. Jim Surfield made a motion to set compensation for the Codes Enforcement Officer at \$20.00 per hour; seconded by Mike Steinbacher; Motion carried.

VACANCY BOARD CHAIRMAN: Jim Surfield made a motion to appoint Janet Lindeman as chairman of the vacancy board; seconded by Mike Steinbacher; motion carried.

TAX COLLECTION COMMISSION: Jim Surfield made a motion to set the tax collection commission rate for 2017 at 5% of taxes collected; seconded by Mike Steinbacher; motion carried.

PART TIME MAINTENANCE SALARY: Jim Surfield made a motion to set the part time maintenance hourly rate at \$16.50 for the “A” position and \$11.00 for the “B” position; seconded by Mike Steinbacher; Motion carried.

SUPERVISORS COMPENSATION: Jim Surfield made a motion to set the salary for supervisors at \$300.00 per quarter for 2017; seconded by Mike Steinbacher; motion carried.

MAINTENANCE SALARY FOR SUPERVISORS: The salary for this will be set by the auditors when they meet Jan. 4, 2017. The results of that meeting was as follows: the hourly rate for supervisors doing maintenance work will remain at \$17.50 per hour.

TREASURER’S BOND: Jim Surfield made a motion to set the treasurers bond at \$400,000.00; seconded by Mike Steinbacher; motion carried.

APPOINT SOLICITOR: Denny Brown made a motion to appoint Denise Dieter of Drier & Dieter Law Offices as solicitor at a rate of \$110 per hour; seconded by James Surfield; motion carried.

APPOINT DEPOSITORY: Jim Surfield made a motion to appoint Jersey Shore State Bank as depositories for Township funds; seconded by Mike Steinbacher; motion carried.

ESTABLISH BOARD MEETING DATES: Jim Surfield made a motion to set the Township Board of Supervisors Meetings as the 1st Tuesday of each month at 7:00 PM, seconded by Mike Steinbacher; motion carried.

ESTABLISH PLANNING COMMISSION MEETINGS: Jim Surfield made a motion to set the Planning Commission meeting dates to be the 4th Tuesday of each month at 7:00 PM as needed; seconded by Mike Steinbacher; motion carried.

PLANNING COMMISSION and ZONING HEARING BOARD: Jim Surfield made a motion to appoint Dorothy Steppe, Clarence Hodge and Mark Steinbacher to the Planning Commission and to retain the members of the Zoning Hearing Board; seconded by Mike Steinbacher; motion carried.

APPOINT SEWAGE ENFORCEMENT OFFICER: Jim Surfield made a motion to appoint SEO Services as the Township Sewage Enforcement Officer; seconded by Mike Steinbacher; motion carried.

DELEGATE TO STATE CONVENTION: Denny Brown made a motion to appoint James Surfield as the delegate to the State Convention with expenses to be reimbursed; seconded by Mike Steinbacher; motion carried.

MILEAGE REIMBURSEMENT RATE: Jim Surfield made a motion to set the mileage reimbursement rate at .535¢, as established by the Federal Government for 2017; seconded by Mike Steinbacher; motion carried.

Set Park Rental Rate: Jim Surfield made a motion to set Park Rental at \$40.00 for non-residents and a \$40.00 refundable deposit for township residents with proof of residency (ie. valid driver's license), seconded by Mike Steinbacher; motion carried.

ADJOURNMENT: Jim Surfield made a motion to adjourn at 7:17 PM; seconded by Mike Steinbacher; motion carried.

Respectfully Submitted

Jim Surfield
Susquehanna Township Secretary