

SUSQUEHANNA TOWNSHIP BOARD OF SUPERVISORS MEETING

December 6, 2016

The regular meeting of the Susquehanna Township Board of Supervisors was called to order by Chairman Dennis Brown on December 6, 2016 at 7:00 PM at the Township Office Building on East Village Drive. In attendance was Supervisor James Surfield, Supervisor Michael Steinbacher and Treasurer Sherry Hatch. There were several attending from the community. Also in attendance were the mayor of Duboistown Lou Plankenhorn, Police Chief Norm Hager and Borough Council President Mike Caschera.

MEETING MINUTES: The minutes from the regular meeting November 1, 2016 were reviewed and were approved as submitted. Motion: Jim Surfield; Seconded by Mike Steinbacher; Motion carried.

TREASURERS REPORT: Sherry Hatch read the Treasurers report for the period of November 1, 2016 to November 30, 2016. Jim Surfield made a motion to approve the Treasurers report as submitted: Seconded by Mike Steinbacher; Motion Carried.

FINANCIAL REVIEW:

November 2016

Receipts:		\$ 11,862.69
Expenditures:	General Fund	\$ 7,761.76
	Payroll	1,814.16
	Payroll Taxes	290.96
	Total Bills	\$ 9,866.88

Jim Surfield made a motion: To pay the bills as presented with exception to the Central Keystone COG invoice; Mike Steinbacher Seconded the motion; Motion carried.

CHAIRMAN'S REPORT:

- Dennis Brown stated he had nothing to report at this time.

ROADMASTERS REPORT:

- Jim Surfield stated the replacement road identification signs for Stewart Road, River Road and Village Drive have arrived and will be replaced.
- Jim Surfield stated that the First Avenue Drain Pipe project has been paved over and is now complete.
- Jim Surfield stated the Pfirman Road crossing is still an issue. He said he contacted the railroad with regards to the rebuilding of that crossing that was promised to be done during this past summer and was told that they were pulled off the project to go to another job. He said the issue of installing lights at the crossing was requested by a resident. Jim said he contacted the railroad with regards to that issue as well and was told by the railroad that was a state issue. Jim said he contacted the state and was told there is an application for funding to update all railroad crossings in the township. He said the state advised that until funding becomes available to install stop signs on both sides of the crossing. He said a resident was not satisfied with the stop signs and went to Congressman Marino's office. Jim stated he met with the staff assistant for Congressman Marino and updated her on the issue. She said the issue of the condition of the crossing and the drainage issue is federal and will be addressed by the congressman if it is submitted in writing to the congressman. She stated the issue with the lights is a state issue and would have to be addressed by the state.
- Jim stated that the Travelers Insurance Co. would be sending a person to inspect the air compressor that was installed in the Maintenance building several years ago. This was found by the auditor for Travelers during a recent inspection of the property.

PARK CHAIRMAN'S REPORT:

- Mike said that there was nothing to report at this time.

OLD BUSINESS:

- Jim stated that he had looked over the Bassett Engineering report and that nothing had changed from the previous report from two years ago. They will need to be replaced at some point. Jim said that the county is allocating money to replace these bridges but so far Susquehanna Township is not on the list. He said it was noted that the hazard warning signs at the lower bridge were too low and that one had the diagonals going the wrong way. Jim said that the signs would be corrected.
- The issue of the river lot inspections done on the 5th of November was discussed. The issue of the signage was discussed at length. It was decided that the signs would be of the 911 house signage and that the landowners would be responsible for supplying to the township the name, address and phone number of the renters of a lot if requested.
- Denny Brown stated that the Budget for 2017 will be adopted on the advertised date of December 20, 2016 at 7:00 PM.
- Graffus Johnston gave an update on the various code violations and their status. He said the Feist property there appears to be no action taken to clean-up this property. The 30 day period has expired and the next step would be to take legal action. He said the property at 43 Second Avenue has done some clean-up but it still is not acceptable. He stated on 67 Second Avenue that there has been no activity on this property for months. Denny asked Jim to follow-up with Denise to get these issues resolved.

NEW BUSINESS:

- Mayor Plankenhorn, Police Chief Hager and Borough Council President Mike Cashera from Duboistown addressed the township again offering police protection for the township .Mike Cashera offered to try police protection for a six month trial period to evaluate what the cost would be based on needs. Denny Brown offered to have a face to face meeting with the parties involved sometime after the first of the year. Denny Brown set the date of January 10th 2017 at 7:00 PM to meet with borough officials in Duboistown.
- Frances McJunkin Deputy Director- GIS/Resilience Lycoming County gave a presentation with regards to providing funds to resurvey certain areas within the township such as Valley Road that have houses currently classified as being in the flood zone. She stated she believes some of these houses could be removed from being in the flood area by being resurveyed and the proper paperwork sent to FEMA to have these properties removed from being designated as being in the flood area. These property owners would then receive a LOMA stating their property is out of the flood Plain. She said she would like permission to send letters out to the property owners she feels would benefit from the survey and she would like to set up a meeting with these property owners to fill out the paperwork to initiate the surveys. She stated the county will pay for the survey, fill out all the paperwork and submit it to FEMA. She stated this will allow the homeowners to buy really affordable flood insurance.
- Resolution #16-5 pertaining to Minutes of township meetings from 1996 -2014 that were not properly placed in the minute book and were not properly sealed. This will allow the minutes to be placed in the minute book but not sealed. Jim Surfield made a motion: To adopt resolution #16-5 to place meeting minutes in the meeting minute book without being sealed; Seconded by Mike Steinbacher; Motion carried.
- The amendment to Ordinance 2016-07 with regards to Junk yards was discussed. It was agreed to advertise this ordinance to be passed at the regular January meeting
- Proposed Ordinance #2016-08 dealing with Grass clippings was discussed. Dennis Brown stated he was not in favor of this ordinance. Jim stated that the grass clippings on Hillside Drive in particular clog the grates of the catch basin and then the water moves on down the road instead of going where it is supposed to go. Graffus Johnston stated that was one of the biggest problems that occurred the night of the heavy rainfall. Mike Steinbacher agreed to not act on the Ordinance.
- The SEO contract for 2017 was discussed. Jim Surfield made a motion: To accept the contract of SEO Services for the year of 2017; Seconded by Mike Steinbacher; Motion carried.
- Jim Surfield stated that with our backhoe being a 1975 and needing constant repair that, at some point it will need replaced .He stated that Loyalsock Township currently has one they are auctioning off. He said that both he and Mike Steinbacher went to look at it and that it was a clean machine and it was a 2010. He said he had talked to two Loyalsock Township Supervisors and they told him what they were looking to get around \$32,000 for it. It was decided that at the current bid price of 37,100 that we will continue to look for a good bargain on a backhoe.
- Jim stated that the remotes for the overhead door for the maintenance building have one by one went into failure mode and that they are so old that Overhead Door Company could not identify them. Jim

said he had them come up to look at what we had and give us a quote on replacing the remotes and to install a remote capability on the maintenance shop door. Overhead Door Co. quoted \$300 for three remote controls for the maintenance door and \$600 to convert the overhead door for the maintenance shop door to remote activated. Jim Surfield made a motion: To accept Overhead Door Co. proposal to supply 4 remotes for the Maintenance Door for \$300 and to convert the Maintenance Shop door to remote activation for \$600; Seconded by Mike Steinbacher; Motion carried.

- The MS4 Waiver document was presented for Dennis Brown's signature.
- Jim Surfield said there was many items of old equipment lying around in various locations in the office that were no longer used or needed and he would like to dispose of this equipment. The list of equipment was as follows: 1. Magnavox TV set, 2. Croquet Mallet, 3. Panasonic KX-P1624 24 pin Multi Mode Printer, 4. Emerson Clock Radio 5. Panasonic Mod KX-FPC95 Fax & Phone Machine, 6. Silver-Reed EX-55 Typewriter. Mike Steinbacher made a Motion; to dispose of the listed items; Seconded by Dennis Brown; Motion carried.

FIRE COMPANY REPORT:

- Jim Pflieger gave the Fire Company Report. He reported they responded to 14 alarms for the month of November (5) Medical calls, (1) Tree on House, (2) Lift Assists (3) Mutual Aid Fires, (3) Vehicle Accidents. Training for the month was Ladders attended by (5) Personnel, Legal Aspects (2) personnel, Emergency Response for Fire Police (3) personnel.

MISCELLANEOUS:

REAL ESTATE TRANSFERS

Previous Owner

Robert J Glunk, Married, and Steven F. Huling
Bhatti Corporation
Sally Lynn Weaver

New Owner

David C. Burkholder and Renee A. Burkholder
Khatevi LLC
Posh Associates LLC

PUBLIC INPUT:

ADJOURNMENT:

Jim Surfield made a motion to adjourn the meeting at 8:28PM; seconded by Mike Steinbacher; motion carried.

Respectfully Submitted

James Surfield
Susquehanna Township Secretary