

## SUSQUEHANNA TOWNSHIP BOARD OF SUPERVISORS MEETING

November 1, 2016

The regular meeting of the Susquehanna Township Board of Supervisors was called to order by Chairman Dennis Brown on November 1, 2016 at 7:00 PM at the Township Office Building on East Village Drive. In attendance was Supervisor James Surfield, Supervisor Michael Steinbacher, Treasurer Sherry Hatch and Solicitor Denise Dieter. There were several attending from the community. Also in attendance were the mayor of Duboistown Lou Plankenhorn and Police Chief Norm Hagerman.

**MEETING MINUTES:** The minutes from the regular meeting October 4, 2016 were reviewed and were approved as submitted. Motion: Mike Steinbacher; Seconded by Dennis Brown; Motion carried.

**TREASURERS REPORT:** Sherry Hatch read the Treasurers report for the period of October 1, 2016 to October 31, 2016. Jim Surfield made a motion to approve the Treasurers report as submitted: Seconded by Mike Steinbacher; Motion Carried.

### **FINANCIAL REVIEW:**

#### **October 2016**

<b>Receipts:</b>		<b>\$ 10,898.39</b>
<b>Expenditures:</b>	General Fund	\$ 14,724.20
	Payroll	1,040.49
	Payroll Taxes	1,487.55
	<b>Total Bills</b>	<b>\$ 17,252.24</b>

Jim Surfield made a motion: To pay the bills as presented; Mike Steinbacher Seconded the motion; Motion carried.

### **CHAIRMAN'S REPORT:**

- Dennis Brown stated he had received notification from FEMA that our Hazard Mitigation Plan has been approved. He said Susquehanna Township is now eligible to apply for disaster assistance with an expiration date of 4-8-2021.

### **ROADMASTERS REPORT:**

- Jim Surfield stated the road identification signs for Stewart Road, River Road and Village Drive had all disappeared and that they have been reordered.
- Jim Surfield stated that while cleaning out the culverts on River and Stewart Roads from the heavy rain storm, it was discovered that there were three locations that the township drain cross-over pipes were being utilized as passage ways for irrigation piping to irrigate farm acreage. He stated that the catch basins were disassembled to accommodate the feeding of the permanent underground piping. He stated the one culvert grate was left in an unsafe condition. He said he asked Denise Dieter to respond in writing that these culverts need to be restored to their original condition. He stated if there is intent to bring irrigation pipes across the road, it would be allowed if the person crossing the road provided their own cut in the road and installed their pipe and restored the road properly at their expense.
- Jim Surfield stated the First Avenue drain pipe is now complete and now waiting for the paving contractor to pave over the road cut. He stated an additional 45 degree piece of pipe was added to align the discharge to be more in alignment with the ditch that carries the water away.
- Jim stated he went to the swale that was recently excavated and re-sodded and shot the elevations for the trench. He showed these elevations on the chalkboard and stated that the fall of the swale should be accurate enough to facilitate the water flow thru the swale.
- Jim said that there is a problem with people cutting their grass and blowing the clippings onto the township roadway. This causes problems when these clippings wash down the road and end up clogging up the grates thus impeding the water from entering into the catch basins.
- Jim said that he went out to the conservation district and signed the Riverview Drive dirt and gravel roads grant and the township now has a \$45,999 grant to address the water drainage issues for Riverview Drive. He said the bids for this job will go out this winter. The target date of starting this project is early spring.

### **PARK CHAIRMAN'S REPORT:**

- Mike said that there was nothing to report at this time.

### **OLD BUSINESS:**

- Jim stated there usually is two books that come with the Bassett Engineering Report. He said the upper bridge report is here but he does not know where the lower bridge report is located. Jim stated that what he had seen on the upper bridge report was that there was no significant change from the last report from two years ago. He stated that although there is no significant change both bridges will need replaced at some time. He stated that the county has a bridge replacement program where they will replace the bridge with the township paying 5% of the replacement cost. Jim stated that some items addressed in the report have already been corrected.
- The issue of the river lot campground inspections was discussed. The date of November 5, 2016 at 11 AM was decided that all three supervisors would participate in the inspection.

## **NEW BUSINESS:**

- Mayor Plankenhorn from the Borough of Duboistown and Police Chief Norm Hagerman gave a presentation on the possibility of providing police coverage for the Village of Nisbet. A discussion was held as to what they had to offer and what the township would desire in the form of coverage. At the end of the back and forth conversation Dennis Brown stated that the supervisors would not be the ones making the decision as to have or have not police protection. He said it would be up to the residents to make that decision. He said it would be up to the supervisors to work with the Duboistown Police Dept. to come up with the numbers to put out to the public so they can make an intelligent decision. Dennis said this will require future meetings to develop a plan as to how to go forward.
- Graffus Johnston gave an update on the various code violations and their status. He said the Susan Feist issue that the notice went out and both parties signed for receiving it. He said the second issue was the 67 Second Ave. Property and that notification was also sent out. He stated he was not sure of the status of the 43 Second Ave. notification. Denise stated that that notification was sent out also. Denise stated the notification letters were sent out to Susan and Gary Feist on October 14, 2016. Denise stated Susan Feist picked up her letter on the 21<sup>st</sup> of October and that Gary probably picked his up on the 23<sup>rd</sup> of October. Graffus stated there should be additional costs involved on the 67 Second Avenue which should be added to the lien against the property. He said he would get the numbers around and get them to Jim Surfield to forward to Denise.
- Zoning Officer David Hines said that there was a property on 241 Valley Road that had installed a large shed on the property, which is in the flood fringe, without a permit which will require additional conditions to be met in order for a permit to be issued. David gave the township the report as to what they are billing for the month of October.
- The preparation for the budget was discussed. It was decided that Denny would look at his schedule and then notify the other two supervisors when he would be available to meet with them to start the budget process.

## **FIRE COMPANY REPORT:**

- Jim Pfleeger gave the Fire Company Report. He reported they responded to 14 alarms for the month of October (5) Medical calls, (1) Mutual Aid, (1) Vehicle Fire (2) Assist South Williamsport Police, (1) Vehicle Accident, (3) Water Problems, (1) Assist Old Lycoming Fire Co. with Flooding. Training for the month was Rescue Saw Operations attended by (5) Personnel. He stated he applied for \$10,000 (State Fire Grant). He stated the Ham Dinner would be November 12<sup>th</sup> at 4 PM.
- Jim asked “who should the Fire Department call after hours for road issues?”. Jim Surfield stated that the Fire Dept. should notify him for these issues.
- Jim Pfleeger stated that all went well with the Fire Company and the Township working together during the flooding issue. Graffus Johnston concurred that everything went well also.

## **MISCELLANEOUS:**

### **REAL ESTATE TRANSFERS**

#### **Previous Owner**

Richard J. Palmer Ex. Est. Frederick H Oakes

#### **New Owner**

Sandra W Kreisher & Tyler D. Hinton

**PUBLIC INPUT:**

**ADJOURNMENT:**

Jim Surfield made a motion to adjourn the meeting at 8:10PM; seconded by Mike Steinbacher; motion carried.

Respectfully Submitted

James Surfield  
Susquehanna Township Secretary